

Gareth Owens LL.B Barrister/Bargyfreithiwr
Head of Legal and Democratic Services
Pennaeth Gwasanaethau Cyfreithiol a Democraidd



To: Cllr Robin Guest (Chairman)

CS/NG

Councillors: Chris Bithell, Derek Butler,
Clive Carver, David Cox, Glenys Diskin,
Ian Dunbar, David Evans, Veronica Gay,
George Hardcastle, Joe Johnson, Rita Johnson,
Dave Mackie, Tim Newhouse, Neville Phillips,
Ian Roberts, Tony Sharps, Paul Shotton,
Nigel Steele-Mortimer, Owen Thomas and
Arnold Woolley

10 October 2013

Maureen Potter 01352 702322
maureen.potter@flintshire.gov.uk

Dear Sir / Madam

A meeting of the **CONSTITUTION COMMITTEE** will be held in the **DELYN COMMITTEE ROOM, COUNTY HALL, MOLD CH7 6NA** on **WEDNESDAY, 16TH OCTOBER, 2013** at **2.00 PM** to consider the following items.

Yours faithfully

Democracy & Governance Manager

AGENDA

- 1 **APOLOGIES**
- 2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**
- 3 **MINUTES** (Pages 1 - 8)
To confirm as a correct record the minutes of the last meeting.

County Hall, Mold. CH7 6NA
Tel. 01352 702400 DX 708591 Mold 4
www.flintshire.gov.uk
Neuadd y Sir, Yr Wyddgrug. CH7 6NR
Ffôn 01352 702400 DX 708591 Mold 4
www.siryfflint.gov.uk

The Council welcomes correspondence in Welsh or English
Mae'r Cyngor yn croesawau gohebiaeth yn y Cymraeg neu'r Saesneg

- 4 **AUDIT COMMITTEE TERMS OF REFERENCE** (Pages 9 - 18)
To seek Members agreement to changes to the Audit Committee Terms of Reference, Article 7 in the Council Constitution
- 5 **INTERNAL AUDIT CHARTER** (Pages 19 - 30)
To update the Internal Audit Charter contained in Part 7 of the Constitution
- 6 **THE LOCAL GOVERNMENT (DEMOCRACY) (WALES) ACT 2013** (Pages 31 - 42)
To provide the committee with a summary of the above legislation that received Royal Assent in July 2013.
- 7 **LOCAL GOVERNMENT (WALES) MEASURE 2011 CONSULTATION DOCUMENT DESIGNATED PERSONS ORDER'**. (Pages 43 - 54)
To consult the Committee on the proposals for Section 59
- 8 **CONSULTATION BY THE INDEPENDENT REMUNERATION PANEL FOR WALES (IRPW)** (Pages 55 - 60)
To determine the Council's response to consultation by the IRPW on its draft annual report for 2014.
- 9 **WALES AUDIT OFFICE SCRUTINY IMPROVEMENT STUDY** (Pages 61 - 74)
To inform the committee of the final report arising out of the Wales Audit Office Scrutiny Improvement Study and the arrangements for attending the WAO 'scrutiny event' which is the culmination of the 14 months study.